

## Academic Regulations of Executive Education Programmes

19 October 2022

### Article 1 Purpose

1. The Graduate Institute of International and Development Studies Executive Education Programme (hereafter Executive Education) awards three levels of degrees, corresponding to the following programmes:
  - a. Certificate of Advanced Studies (CAS)
    - i. Advocacy in International Affairs
    - ii. Development Policies and Practices
    - iii. Development Policies and Practices, Conflict and Fragility Management
    - iv. Genre et Développement
    - v. Environmental Governance
    - vi. Sustainable Development Goals (SDG) Investing
    - vii. Innovative Financing for Education
  - b. Diploma of Advanced Studies (DAS)
    - i. Advocacy in International Affairs
    - ii. International Negotiation and Policy-Making
    - iii. Development Policies and Practices
    - iv. Development Policies and Practices, Conflict and Fragility Management
    - v. Genre et Développement
    - vi. Environmental Governance and Policy-Making
  - c. Master of Advanced Studies (MAS)
    - i. Master of Advanced Studies in International Relations
    - ii. Master of Advanced Studies in Sustainable Finance
  - d. Master of Laws (LLM)
    - i. LLM in International Law
    - ii. LLM in Global Health Law and Governance
2. These programmes are designed to provide participants with an advanced level of academic training anchored in the Geneva Graduate Institute's scientific research and teaching and combined with practically-oriented sessions. Specifically, the programmes allow participants to acquire the knowledge and methodological tools necessary to understand the international affairs field covered and to produce personal and original work relevant to the pursuit of their professional careers.
3. The present Academic Regulations (hereafter Regulations) establish the principles governing the academic organisation of Executive Education programmes.

4. The Regulations take precedence over any other regulations, including programme guidelines and syllabi, which follow from these regulations.

## **Article 2 Admission to course of study**

1. Candidates for admission an Executive Education programme of study must meet the following requirements:
  - hold a Bachelor's degree (with a minimum of 180 ECTS credits - European Credit Transfer and Accumulation System) or a degree deemed equivalent in the discipline(s) relevant to the programme awarded;
  - display working experience related or relevant to the selected course; and
  - meet other specific conditions as required by the course of study.
2. Candidates for admission must submit a complete file within the admission deadline set by Executive Education.
3. Admission is decided on by a committee specific to each programme. The committee's decision is final with no possibilities for appeal.
4. Admission is confirmed only after receipt of the down payment submitted in time by the accepted candidate.
5. The Admission Committee can (a) admit a candidate, (b) reject or (c) admit them with conditions.

## **Article 3 Languages of study**

1. Most Executive Education programmes are taught in the English language. Assignments required to gain Executive Education degrees are also to be submitted in English.
2. The CAS and DAS Genre & Développement are taught in the French language. The assignments required to gain those two degrees are submitted in French.

## **Article 4 Obtaining an Executive Education degree**

1. To obtain an Executive Education degree, participants must obtain a total of:
  - 15 ECTS credits, for a Certificate of Advanced Studies
  - 30 ECTS credits, for a Diploma of Advanced Studies
  - 60 ECTS credits, for a Master of Advanced Studies
  - 60 ECTS credits for an LLM
2. These credits are obtain by:
  - following the required courses and obtaining the corresponding credits; and
  - researching and writing a thesis, a policy paper or an applied research paper and having it accepted by the programme, in compliance with the course guidelines and rules and in conformity to the deadlines set in these documents.

## **Article 5 Course evaluations**

1. The student's work within the framework of a course is evaluated as determined and presented in each course's guidelines.
2. The evaluation takes the form of a grade ranging from 1.00 to 6.00 with a gradation of a quarter point. A "pass" or "fail" grading can be used on some assignments.
3. Students may not submit all or part of the same written work for multiple evaluations.
4. A grade of 4.00 or higher in a course or the mention "Pass" leads to the awarding of the corresponding credits. A successful course, including the related evaluation, cannot be repeated.
5. A grade of less than 4.00 in a course or a "Fail" do not result in the awarding of credits.

## **Article 6 Time limits for the completion of studies**

1. Specific deadlines are set out in the guidelines for each course.

## **Article 7 Plagiarism**

1. Any act or attempt of plagiarism or cheating engaged in by a course participant and duly proven by the programme of study will result in the grade 0 for the work concerned and may lead to definitive elimination from the course of study. The Graduate Institute's "Internal Guidelines Governing Citation of Sources and Plagiarism" outline the rules for quoting sources and define plagiarism in a comprehensive manner.
2. Cheating consists in particular of not respecting the rules of organisation of an assessment or of reusing, in whole or in part, a piece of personal work, which has resulted in the granting of credits or the obtaining of a qualification, by presenting it as an original piece of work.
3. Plagiarism includes appropriating the creative work of others and presenting it as one's own work, reproducing excerpts of text, data, figures, images and so on, from external sources without citing the source, or using the original thoughts of other authors without citing the source.

## **Article 8 Graduation**

1. Students who have acquired the related ECTS credits of their course in accordance with the Regulations, in particular with the conditions set out in Articles 5 to 7, and respecting the deadlines set out in Article 10, obtain their Executive Education degree.
2. The degree is awarded by the Geneva Graduate Institute, without academic distinction.

## **Article 9 Elimination**

1. A student shall be removed from a programme of study if they:
  - fail to meet the conditions for graduation set out in articles 5 to 7;
  - fail to comply with deadlines or procedures, where non-compliance is specified as eliminatory in the Regulations or Guidelines;
  - commit an act of cheating or plagiarism as defined in article 7; or
  - violate the Institute's Code of Conduct.
2. The decision to eliminate a student is taken by the Director of Executive Education on the advice of the course's Academic Advisor and taking into account the documented particulars of the violation or failure situation.
3. Exclusion from a Course does not open rights to reimbursement of tuition fees.

## **Article 10 Opposition and appeals**

1. Any opposition to a decision resulting from the application of the Regulations must be submitted in the form and within the deadlines set out in the Regulations related to opposition procedures at the Graduate Institute of International and Development Studies.
2. In the event of an appeal against the decision, the matter may be referred to the competent body and dealt with in the appropriate manner and according to the deadlines stipulated in the Regulations.

## **Article 11 Entry into force**

1. The present Regulations come into force as of 1 November 2022.
  2. The Regulations replace all previous regulations.
  3. The Regulations apply to all participants who started an Executive Education degree before the Regulations came into force and to all participants who start an Executive Education degree after the Regulations come into force.
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