

**ACADEMIC CALENDAR FOR THE 1ST YEAR MASTER'S STUDENTS:
1ST AND 2ND SEMESTERS**

(subject to change)

Please refer to [Academic regulations](#) and [Implementation Guidelines](#) available on the [Student portal](#)

DATE / DEADLINE	TASK	PROCEDURE
Autumn Semester 2019 (16.09.2019 - 14.02.2020)		
from 9 (15h00) to 24 (9h00) September 2019	Online registration to courses and seminars	Register on the IT Campus system
from 9 to 13 September 2019	Requests for substitution of compulsory course End of processing requests/replies: 18 September 2019	Fill in the relevant form available on the Students Toolbox: Request for substitution of a compulsory course Send by email the form to the Masters' Secretariat
from 9 to 23 September 2019	Requests for registration to non-compulsory courses and seminars outside the Institute/external to the curriculum End of processing requests/replies: 25 September 2019	Fill in the relevant form(s) available on the Students Toolbox: Request for registration for non-compulsory courses and seminars external to the curriculum Request for registration for non-compulsory courses and seminars outside the Institute Send by email the form(s) to the Masters' Secretariat
16 September 2019	Information session on academic programmes	Refer to the Academic Year Welcome Programme
17 September 2019	Beginning of classes	
from 17 September 2019 to 14 February 2020	Processing of internship requests (MIA, MDev)	Fill in the relevant form(s) available on the Students Toolbox: Request form for an internship Attestation form for an internship Send by email the form(s) to mdev-mia@graduateinstitute.ch

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DATE / DEADLINE	TASK	PROCEDURE
18 September 2019	French test (email invitation will be sent out)	The Admission's Secretariat takes care of organising the French tests
20 December 2019	End of classes	
from 13 January to 3 February 2020	Courses' evaluation	Available on the IT Campus system
from 20 January to 24 May 2020	Online consultation of students' grades (courses/seminars)	Available on the IT Campus system
1 st February 2020	Submission of exchange programme applications	Fill in the online application form available on Outgoing Exchange Students exchanges@graduateinstitute.ch
Spring Semester 2020 (17.02.2020 - 11.09.2020)		
from 10 (15h00) to 24 February (9h00) 2020	Online registration to courses and seminars	Register on the IT Campus system
from 10 to 14 February 2020	Requests for substitution of compulsory course End of processing requests/replies: 18 February 2020	Fill in the relevant form available on the Students Toolbox: Request for substitution of a compulsory course Send by email the form to the Masters' Secretariat

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DATE / DEADLINE	TASK	PROCEDURE
from 10 to 21 February 2020	Requests for registration to non-compulsory courses and seminars outside the Institute/external to the curriculum End of processing requests/replies: 25 February 2020	Fill in the relevant form(s) available on the Students Toolbox : Request for registration for non-compulsory courses and seminars external to the curriculum Request for registration for non-compulsory courses and seminars outside the Institute Send by email the form(s) to the Masters' Secretariat
17 February 2020	Beginning of classes	
from 17 February to 11 September 2020	Processing of internship requests (MIA, MDEV)	Fill in the relevant form(s) available on the Students Toolbox : Request form for an internship Attestation form for an internship Send by email the form(s) to mdev-mia@graduateinstitute.ch
29 May 2020	End of classes	
30 May 2020	Submission of scholarship application (for current students)	Fill in the Online Application form available on Tuition fees, Financial Aid and Special Aid scholarships@graduateinstitute.ch

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DATE / DEADLINE	TASK	PROCEDURE
from 15 June to 6 July 2020	Courses' evaluation	Available on the IT Campus system
from 22 June to 13 December 2020	Online consultation of students' grades (courses/seminars)	Available on the IT Campus system
11 September 2020	Submission of the title and name of dissertation supervisor	Enter details in the IT Campus system Refer to the relevant procedure
Autumn Semester 2020		
<i>In order to obtain an overview of the second academic year, students may refer to the Academic Calendar for the second year Master's students</i>		