

CAMPUS DE LA PAIX

IN THE HEART OF INTERNATIONAL GENEVA



Human Rights
and Development
for Refugees
and Research
tion



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THE GRADUATE INSTITUTE OF INTERNATIONAL AND DEVELOPMENT STUDIES

The Graduate Institute, Geneva is a leading institution of research and higher education dedicated to the crosscutting fields of international relations and development. Through its three main pillars – post-graduate level teaching, research and executive education – its mission is to provide students with the skills and knowledge necessary to engage in rigorous analyses of current emerging issues of international importance, to provide high-quality contribution to the global scientific community in its fields of specialization and to give a wide range of international actors a substantive basis to face global challenges.

The Institute offers both Masters and PhD programmes in the following fields of study:

- → Anthropology and Sociology
- → International Economics
- → Development Economics (PhD only)
- → International History
- → International Law
- → International Relations/Political Science

In addition, the Institute also offers 2 interdisciplinary Masters in Development Studies and International Affairs.



OUR CAMPUS

The Institute has one main building and two annexes

- → Maison de la Paix | Chemin Eugène-Rigot 2 (Main Building)
- → Villa Barton | Rue de Lausanne 132 (Executive Education)
- → Bâtiment Rothschild | Rue Rothschild 20 (Joint Programmes)

POSTAL ADDRESS

Institut de hautes études internationales et du développement Graduate Institute of International and Development Studies P.O. Box 1672 CH – 1211 Geneva 1

HOW TO REACH US

The "**Maison de la Paix**" is located on rue Eugène Rigot 2. You can take the tram no. 15 (direction Nations) to stop "Maison de la Paix", three stops from Cornavin. You can also take buses 11 and 28, stop "Rigot"

The main entrance door is situated in the intersection between Avenue de France and rue Eugène-Rigot.

OFFICE AND CLASS ROOM NUMBERS

Services, offices and class rooms are named according to

- → the Petal (P1 for Petal 1, P2 for Petal 2 and P3 for Petal 3)
- → the first of the 3 numbers indicates the Level (1 to 8)
- → i.e. P1-342 is in Petal 1, 3rd level



IMPORTANT CONTACTS

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→ Exchange Students:

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→ Joint BA/MA Programme:

http://graduateinstitute.ch/joint-programmes

→ Summer Programmes on International Affairs :

summeraffairs@graduateinstitute.ch | http://www.graduateinstitute.ch/summer

→ Undergraduate Programme :

internationalprogrammes@graduateinstitute.ch | http://graduateinstitute.ch/undergraduate

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ACADEMIC DEPARTMENTS

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GLOBAL GOVERNANCE CENTRE

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Executive Director

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Administration: Mrs Mai Thi Ngoc Than | democracy@graduateinstitute.ch | Office P2-716-745



SERVICES AT THE INSTITUTE

IT RESOURCES

A starter kit, including confidential account information, personal IT login which gives free access to computers and printers and wireless network, will be provided upon arrival at the Institute.

BADGE

Each student/visitor receives a personalised badge upon arrival at the Institute. It

- → gives you access to the library during opening hours and enables you to borrow books
- → is linked to the printing system of the Graduate Institute
- → is rechargeable next to the cafeteria for buying your meals and to increase your printing quota, if necessary

The use of IT resources is free of charge, with the exception of printing. Each student has a quota of free printouts corresponding to his/her programme. Students can print pages beyond this quota by recharging their badges. The unused quota is lost.

LIBRARY

Email: library@graduateinstitute.ch | T. +41 22 908 58 88

http://graduateinstitute.ch/library

Opening Hours: Mon-Fri: 8 am-10 pm / Sat: 9 am-7 pm

Over 350,000 documents, 1,000 journal titles and 4,500 DVDs related to international relations and development studies are available at the library. The library also functions as a depository library for United Nations publications dating from 1947, as well as publications from the Organisation for Security and Co-operation in Europe (OSCE), the Swiss Agency for Development and Cooperation (SDC), and the Asian Development Bank (ADB). The library is equipped with WiFi and 150 study tables, as well as a computer and printer room. Workrooms are also available for group study.

CAFETERIA

A cafeteria is located in Petal 3 next to the class rooms. It provides quality meals for varied tastes and price ranges (from CHF 10 to CHF 20). Special rates are available for students upon presentation of your student card. Opening hours: Monday – Friday, 7 am – 7 pm

There are also snack bars and restaurants within easy reach of the Institute.



PLAN YOUR TRIP TO GENEVA VISA, PASSPORT AND HEALTH INSURANCE

VISA AND PASSPORT

The first steps when planning your trip to Geneva are to ensure that you have a valid passport and to consult on the visa requirements for your country. <u>Visa applications should be made well in advance as the application procedure may take up to 3 months.</u> In addition, all non-Swiss nationals must apply for a residence permit from the local migration office (OCPM) on their arrival to Geneva (cf. pg 15) if their stay exceeds 3 month. Students and scholars should consult the visa related instructions provided with the confirmation of their admission to the Institute.

→ Regulations governing entry into Switzerland: http://www.bfm.admin.ch/bfm/en/home/themen/einreise.html

→ It is advised to contact the Swiss Embassy in your respective home countries for more detailed information. List of Swiss embassies in the world: http://www.eda.admin.ch/eda/en/home/reps.html

France borders Geneva and a valid passport is essential for excursions to France. For certain nationals, visas must be obtained in advance.

HEALTH INSURANCE

→ http://graduateinstitute.ch/home/students/infoadmin/sante.html

Health insurance is not compulsory for a short stay in Switzerland (less than three months). Nevertheless, we strongly advise visiting fellows to register with private "Short-term Study Abroad" insurance in their home country or to take the necessary measures to inform their insurance provider of their travels. Any visit to the doctor has to be paid for in cash. Often, upon their return home, travellers can be reimbursed this sum by presenting the relevant receipts and supporting documents.

Persons residing in Switzerland for more than 3 months must take out health insurance in Switzerland or request an exemption by presenting a form completed by their home insurance which guarantees that their insurance policy is equivalent to the Swiss requirements. This form is available from the Service de l'assurance-maladie (Health Insurance Service) http://www.ge.ch/assurances/maladie/



ACCOMMODATION IN GENEVA

Securing suitable housing in Geneva can be challenging and we advise you to book your accommodation as early as possible. Unfortunately, the Institute cannot provide housing for Short Programmes.

Some useful tips for accommodation:

http://graduateinstitute.ch/home/students/infoadmin/housing.html

Accommodation suggestions:

- → Student budget housing (youth accommodation): these are small rooms or dormitories where kitchen and bathroom are shared among several participants:
- → Residences: these are apartment houses equipped with kitchen, bathroom, and many other services
- → 1*, 2** and 3*** hotels in Geneva (without kitchen)
- → Private bedrooms offered by friends of the Institute

>>List provided upon request

Feel free to visit our Facebook group to find and post suggestions for housing or room sharing : http://www.facebook.com/groups/IntProg.Housing/



WHAT TO PACK

CLIMATE AND CLOTHING

A number of natural factors greatly influence the climate in Geneva and these include the city's proximity to mountain ranges and the vast Lake Geneva itself. In general, the weather experienced tends to be mild, with warm summers.

January features the coldest weather, although average daytime temperatures rarely drop below 4° C / 39° F. During springtime, temperatures regularly top 13° C / 55° F. July and August are the hottest months. By the end of September, the temperatures fall noticeably, particularly in the mornings and the evenings, although daytime temperatures are typically anywhere between 16° C / 61° F to 18° C / 64° F.

→ More information: http://meteonews.ch

ADAPTERS AND PLUGS

Switzerland's standard electricity supply is 220 volts, 10 amps maximum with a frequency of 50 hertz. Do not forget to bring an adapter to convert standard European safety or US plugs to Swiss sockets.



ARRIVAL INFORMATION REACH YOUR DESTINATION

A taxi from the airport into town costs CHF 35-50. A cheaper option is to take a train from the airport (follow the signs to the station from the arrival hall) to the main station (Cornavin) (about CHF 5) and then, a taxi to the hotel that should cost about CHF 10-15. You can pay for your train ticket with a credit card but taxis usually accept cash only. Alternatively, at the airport, before you leave the baggage-claim area, there is a machine where you may get a free one-hour public transportation ticket, as a complimentary welcome to Geneva.

You can also take public transportation to your destination from the train station. To do so, take the main exit to Place Cornavin where you will find bus and tram stops ahead of you. Before taking the tram, you will need to purchase a ticket from the ticket machine at the stop. The "Tout Genève" ticket (in the orange area) costs CHF 3.00 and will allow you to travel on city buses and trams for 1 hour. Another option is to buy a monthly bus card at the Transports Publics Genevois (TPG) counter inside the airport or the train station. You can use this card to buy the ticket, (you will find a slot for the card next to the coins slot)

The "Maison de la Paix" is located on rue Eugène Rigot 2. You can take the tram no. 15 (direction Nations) to stop "Maison de la Paix", three stops from Cornavin. You can also take buses 11 and 28, stop "Rigot".



TRANSPORTATION

PUBLIC TRANSPORTATION (BUS, TRAM, WATER SHUTTLE BOATS)

The public transportation in Geneva is comprised of trams, city buses, water shuttle boats ("mouettes") that connect the right and left banks of the lake and local trains that connect some outlying areas to the centre. These vehicles circulate frequently and are generally on time. Single trip tickets can be purchased from machines at most of the bus/tram stops and in some buses. The standard ticket costs CHF 3.00 and is valid for one hour (you can get the discounted rate at CHF 2.00 with a half-price train card – see "Train" section below).

You can also purchase a monthly pass:

- → at Gare Cornavin (the main train station) for CHF 70.- (CHF45 if you are less than 25)
- → to buy the monthly pass, you will need to provide a passport photo and your ID. There are machines at the train station that take passport-sized photos for about CHF 8.
- → This pass can be renewed as many times as you like at any kiosk or small grocery store (tabac) that sells them, usually marked by a sign that says "unireso" on the door.
- → For all the information you need to get around Geneva and the surrounding area; from schedules, travel cards, prices and the different services available to tips and advice on how to travel for less, consult the <u>Transport publics</u> genevois (http://www.tpg.ch/).

>> Free transportation in Geneva: Geneva Pass

TRAINS

Trains in Switzerland are clean, fast, always on time but quite expensive. However, if you know you are planning to travel a lot by train you can avail of significant reductions. The half-fare travel card is the most common way to benefit from reduced rates. It costs CHF 185 and will allow you to purchase train tickets in Switzerland for half the regular price for one year.

For more information: http://www.sbb.ch/

TAXIS

Taxis are relatively expensive; you cannot hail them in the street. You can only take them at taxi stops at the airport/train stations or other designated areas around town, or call: +41 22 33 141 33 (Taxiphone).

MIGRATION ISSUES

Visitors and students, whether they are from an European country or not, need to go in person to the Migration Office in Geneva (Office Cantonal de la Population et de Migration) within 10 days of their arrival in Geneva to request their residence permit **if their stay exceeds 3 months**.

ADDRESS

Office cantonal de la population et des migrations Route de Chancy 88 1211 Onex

Opening Hours:

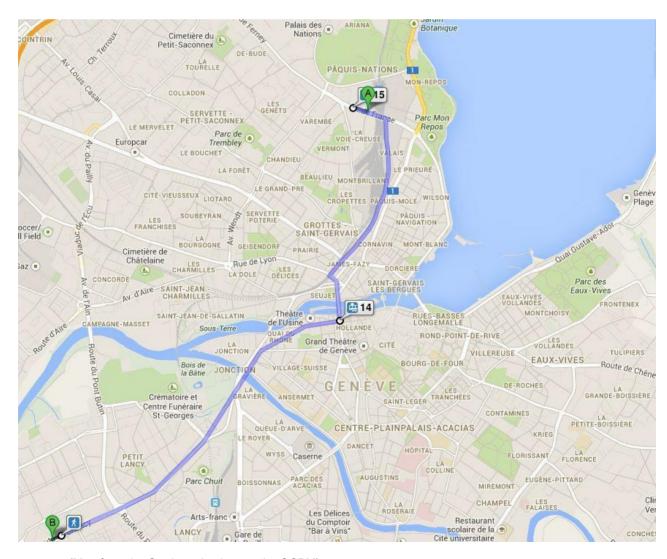
Monday, Tuesday, Thursday and Friday from 7.30am to 1.30pm Wednesday from 9.00am to 4.30pm

By telephone:

+41 22 546 46 46 - Voice mail

from Monday to Friday from 1.30pm to 4.30pm during week days

Public Transport: Tram 14, Bus K et L Stop "Bandol"



(Map from the Graduate Institute to the OCPM)



MONEY MATTERS

BUDGET

Geneva has a high cost of living. Living expenses in Geneva, nonetheless, vary greatly depending on the chosen standard of living, and in particular the chosen accommodation.

If you stay in a youth accommodation; CHF 100 per day for housing and food should be sufficient. It is easy to buy a snack lunch for around CHF 15 and an evening meal for CHF 30. The city being quite small, one can easily walk from home to the University and other places of interest. The cheapest way to travel around Geneva is by public transport. Since you may wish to undertake various leisure activities during your stay in Geneva (travel, concerts, etc.), it is difficult to assess how much money will be needed exactly. The Graduate Institute's students association has prepared a detailed monthly budget estimate (see budget estimate) which will give you a good idea of the cost of living.

MONEY

Various exchange bureaus are dotted around Geneva and include a particularly popular outlet at the Gare de Cornavin. Also worth considering is the Bureau de Change Michel on the Rue du Zürich, and also the UBS Bank on the Place de Cornavin.

→ Money converter: http://www.oanda.com/currency/converter

Geneva is a relatively safe city but like all cosmopolitan cities there may be pick-pockets anywhere. We therefore recommend not carrying around too much cash.

POST ACCOUNT

You may want to open a CCP account at the <u>post office</u> upon arrival (this is possible only if you are to stay in Switzerland for a minimum of one year). To do so, go in person to any post office and fill out an application form. You will need to show an ID card or passport and your residence permit (or an attestation from the OCPM pending receipt of the permit). German, French and Italian nationals are not required to show a residence permit. After a few days you will receive a card with a PIN code which allows you make payments in most shops.



PRACTICAL INFORMATION

MOBILE PHONE

To sign a mobile phone contract, you need your B residence permit. If you don't plan on calling a lot, you may prefer pay-as-you-go SIM cards (such as Yallo, Salt. or Lebara) that provide good rates and can be purchased with a passport. Cell phones can be bought quite cheaply at the time of contract or pay-as-you-go SIM card purchase (for example, basic phones with Yallo start at CHF 19). Some pay-as-you-go phone cards offer great rates for international calls (such as Lebara), but on the down side their rates for local calls are higher than Yallo or Salt cards . You can buy a phone and SIM card for about CHF 50. Ask Sunrise, Swisscom, Yallo, Lebara, Salt shops at the Airport or at shopping malls. You can reload the SIM card at kiosks, grocery stores and post offices.

CALLING TO SWITZERLAND

The Switzerland country code 41 will allow you to call Switzerland from another country. Switzerland international dialling 41 is followed by an area code.

EMERGENCY PHONE NUMBERS

- → Police 117
- → Fire 118
- → Ambulance 144
- → Information 1818

MEDICAL FACILITIES

The Hôpital cantonal, 24 Rue Micheli-du-Crest (+41 22 372 33 11), has a 24-hour emergency service, as do the "permanences" on-duty medical centres scattered around town (English-speaking physicians):

→ Rue Alfred-Vincent 17, T. +41 22 716 06 60 Centre Médical du Léman, www.cmleman.ch

→ Rue Chantepoulet 1-3, T. +41 22 731 21 20 **Permanence Médico-Chirurgicale**, <u>www.gmed.ch</u>

→ Av. Blanc 51, T. +41 22 741 03 00 CMC Nations Centre Médico-Chirurgical

You can also go to any pharmacy for basic medication.

PLACES TO EAT AND RELAX

Being a cosmopolitan city, Geneva has a great choice of restaurants. Generally, there are many different cuisines from different parts of the world in Rue de Lausanne, the long street where the Graduate Institute is located.





For a guick lunch during the week:

Cafeteria Maison de la Paix

It provides quality meals for varied tastes and price ranges (from CHF 10 to CHF 20).

Mokafe

Salads & sandwiches – Avenue Blanc 51 Tel: +41 22 732 58 90

Han Lung Restaurant

Chinese food – Rue de Lausanne 137 Tel: +41 22 731 90 10

Layalina

Lebanese food – Rue de Lausanne 121 Tel: +41 22 731 17 89

Mr Pickwick

Soups, sandwiches & fries – Rue de Lausanne 80 Tel: +41 22 731 67 97

Buvette des Bains des Pâquis

Quai du Mont-Blanc 30 Tel: +41 22 738 16 16

Café Moka

La Voie-Creuse 3 Tel: +41 22 734 86 68

Restaurant Thai Phuket

Ave. de France 33 Tel: +41 22 734 41 00

Salsabeel

Indian and pakistani food Ave de France 27 Tel: +41 22 734 94 04

Le Fix

Sandwiches & Salads – Avenue de France 17 Tel: 022 731 40 41

Tipping: hotel and restaurant bills, taxi fares, etc., are calculated to include taxes and service. A tip, therefore, is not necessary, but justified for good service.

YOU WILL FIND BELOW OTHER INTERESTING PLACES TO VISIT IN GENEVA

The **Patek Philippe Museum** is the home to the prestigious creations of the Geneva-based firm of master watchmakers which was founded in 1839. Discover how a passion for timepieces has brought together an extraordinary display of watches, musical automata and portrait miniatures from the 16th to the 19th century. Please note that the museum is closed on Sundays

Price: CHF 7 for students aged 18-25 and CHF 10 for adults.

For more information, please visit:

http://www.patekmuseum.com

The **Musées d'Art et d'Histoire**: Comprised of four different sites, the Musées d'Art et d'Histoire constitute one of the largest museum groups of Switzerland. Conceived with a multidisciplinary approach, they maintain collections in the fields of archaeology, fine arts and applied arts, and bear witness to the history of civilisations from prehistoric to modern times. Free entrance for permanent exhibitions.

Current temporary exhibition: Picasso at work. Through the lens of David Douglas Duncan. CHF 5. For more information:

http://www.ville-ge.ch/mah/index.php?content=2.&langue=eng

But also: Musée d'Ethnographie de Genève, Musée Rath

Carouge is a beautiful neighbourhood to go for a walk with nice coffee and restaurants. It is also a great place to go out at night, Le Chat Noir is a great bar.

Rue de l'Ecole de Médecine (Plainpalais) is plenty of bars.



GENEVA ATTRACTIONS

CATHÉDRALE SAINT PIERRE (ST PETER'S CATHEDRAL)

Built between 1160 and 1289, St Peter's Cathedral is surprisingly small. Even more surprising is its combination of Romanesque, Gothic, and Neoclassical styles. The austerity of the main body of the church is wholly appropriate for a building in which John Calvin preached (1536-1564). However, the 15th-century Chapel of the Maccabees, restored in 1875, is a profusion of gilded embellishment against blue and red grounds that recall the decoration of Cardiff Castle and Castell Coch by William Burges. The Neoclassical facade was added in 1750. Under the cathedral lies one of Europe's largest underground archaeological sites with 14th-century mosaics, while the top of the North tower offers fine views of the Old Town and the Lake.

→ Cour St-Pierre

T. +41 22 311 75 75

Opening hours: Mon-Sat 9:30 am-6:30 pm and Sun noon-6:30 pm. Free admission, charge for the tower

MAISON TAVEL (TAVEL HOUSE)

The single-towered Tavel House is named after the noble Tavel family, who lived there in the 14th century. Today a museum, it provides an insight into the day-to- day lives of Genevois from the 14th to 19th centuries. The attic houses the *Magnin Maquette* of 1896, a huge relief model of Geneva before 1850, with its city walls still in place.

→ Rue du Puits-Saint Pierre 6

T. +41 22 418 37 00

www.ville-ge.ch/mah

Opening hours Tues-Sun 10 am-5 pm. Free admission, charge for temporary exhibitions



JARDIN ANGLAIS (ENGLISH GARDEN) AND HORLOGE FLEURIE (FLOWER CLOCK)

The English Garden, dating from 1854, is home to the **Monument National**, a statue of two young women – the "Republic of Geneva" and "Helvetia", symbolizing Geneva's joining the Swiss Confederation on 12 September 1814. Within the park, there is an elegant bronze fountain and the Horloge Fleurie (Flower Clock), decorated with over 6,300 plants that was installed in 1955 to honor Geneva's watch-making industry. The clock measures 5m (16.4ft) in diameter and 17.7m (58ft) in circumference. Its seconds hand is the longest in the world with over 2.5m (8.2ft).

→ Quai Général Guisan

Opening hours: Daily 24 hours. Free admission

MUR DES RÉFORMATEURS (REFORMATION WALL)

Construction of the 60ft (18m) Reformation Wall began in 1909, on the 400th anniversary of the birth of John Calvin. The monument is dedicated to the four figures central to the Reformation movement: John Calvin (1509-64), Théodore de Bèze (1513-1605), John Knox (c1514-72) and Guillaume Farel (1489-65).

→ Parc des Bastions

Opening hours: Dawn to dusk. Free admission



JARDIN BOTANIQUE (BOTANICAL GARDENS)

Geneva's world-renowned Botanical Gardens were created by the botanist A. P. de Candolle, in the Parc des Bastions in 1817. Relocated to their present site in 1901, the 28-hectare (69-acre) gardens have greenhouses with tropical plants from six continents, a pond brimming with aquatic plants, thousands of flowers, a garden of the senses, an aviary and a small zoological park, as well as a research laboratory, herbarium collection and extensive library.

→ Rue de Lausanne (a few steps away from the Institute)

T. +41 22 418 51 00

Opening hours: Daily 8 am-7:30 pm. Free admission

JET D'EAU (WATER FOUNTAIN)

The famed Water Fountain is the Eiffel Tower of Geneva, an impressive 140m (459ft) spout that dominates Geneva harbour and is represented in all modern depictions of the city. The spout was originally a safety valve for the city's water supply and is Europe's tallest fountain. This aquatic showpiece is illuminated at night. However, during the day, the fountain features its own spectacular effects — when the sun shines, a rainbow hovers behind the powerful jet of water, which spurts straight up into the sky at a speed of 200kph (125mph).



→ Off Quai Gustave Ador (on the Rive Gauche)

Operating hours: Hours are subject to weather conditions. Check with the Tourist Office. Free to view

PALAIS DES NATIONS (UNITED NATIONS HEADQUARTERS)

This vast building, designed in the form of a double horseshoe and set in a park with century-old trees, is the largest United Nations centre after New York. It was built between 1929 and 1937 to host the League of Nations, the precursor to the UN. Visits are extremely popular and allow entrance to certain conference rooms (including the Council Room with frescoes by José Maria Sert, and the Assembly Hall).

→ Avenue de la Paix 14

T. +41 22 917 4896

www.unog.ch

Opening hours: Daily 10 am-noon and 2 pm-4 pm (Sep-June); 10 pm-5 pm (July-Aug) The visit consists of an hour-long tour. ID is necessary. Admission charge

MUSÉE INTERNATIONAL DE LA CROIX-ROUGE ET DU CROISSANT-ROUGE (INTERNATIONAL RED CROSS AND RED CRESCENT MUSEUM)

With a powerful combination of audiovisuals, sculptures, computers and documentation, this extraordinary museum tells the story of the founding of the Red Cross by Henry Dunant, as well as its present humanitarian actions. It is Geneva's most impressive and original museum. The Café Dunant is also a multimedia area.

Avenue de la Paix 17

T. +41 22 748 95 25

www.micr.org

Opening hours: Wed-Mon 10 am-5 pm, closed Tues.

Admission charge

MAMCO (MUSEUM OF MODERN AND CONTEMPORARY ART)

Situated in a former factory, this museum extends over four floors that are best visited from top to bottom. One of the permanent displays is *L' Appartement*, a faithful reproduction of a Parisian collector's flat, for which he has loaned his own furniture, paintings and sculptures.

→ Rue des Vieux-Grenadiers 10

Tel. +41 22 320 6122

www.mamco.ch/

Opening hours: Tues-Fri noon-6 pm, Sat-Sun 11 am-6 pm, closed Mon. Admission charge

More information at Geneva Tourism Office: http://www.geneva-tourism.ch



LINKS

WELCOME TO GENEVA

http://www.geneve.ch

GENEVA TOURISM

Rue du Mont-Blanc 18, CH – 1211 Genève 1 https://www.geneve.com/

DISCOVER SWITZERLAND

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http://worldradio.ch http://swissinfo.ch

Social Networking http://glocals.com

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