THE GRADUATE INSTITUTE GENEVA

INSTITUT DE HAUTES
ÉTUDES INTERNATIONALES
ET DU DÉVELOPPEMENT

GRADUATE INSTITUTE
OF INTERNATIONAL AND
DEVELOPMENT STUDIES

ACADEMIC CALENDAR FOR THE 1ST YEAR MASTER'S STUDENTS:
1ST AND 2ND SEMESTERS

(subject to change)

Please refer to Academic regulations and Implementation Guidelines available on the *Student* portal

DATE / DEADLINE	TASK	PROCEDURE
Autumn Semester 2018 (17.09.2018 - 15.02.2019)		
from 10 to 28 September 2018	Online registration to courses and seminars	Register on the IT Campus system
from 10 to 14 September 2018	Requests for substitution of compulsory course End of processing requests/replies: 21 September 2018	Fill in the relevant form available on the *Students* portal *:* *«Request for substitution of a compulsory course»* Send by email the form to the Masters' Secretariat
from 10 to 28 September 2018	Requests for registration to non-compulsory courses and seminars outside the Institute/external to the curriculum End of processing requests/replies: 5 October 2018	Fill in the relevant form(s) available on the *Students* portal *:* *«Request for registration for non-compulsory courses and seminars **external to the curriculum** »* *«Request for registration for non-compulsory courses and seminars **outside the Institute** »* Send by email the form(s) to the Masters' Secretariat
17 September 2018	Information session on academic programmes	Refer to the Academic Year Welcome Programme
18 September 2018	Beginning of classes	
from 18 September 2018 to 15 February 2019	Processing of internship requests (MIA, MDev)	Fill in the relevant form(s) available on the *Students* portal *:* *«Request form for an internship »* *«Attestation form for an internship»* Send by email the form(s) to the Masters' Secretariat

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DATE / DEADLINE	TASK	PROCEDURE
18 September 2018	French test (email invitation will be sent out)	The Admission's Secretariat takes care of organising the French tests
21 December 2018	End of classes	
from 21 January to 4 February 2019	Courses' evaluation	Available on the IT Campus system
from 21 January to 23 May 2019	Online consultation of students' grades (courses/seminars)	Available on the IT Campus system
Spring Semester 2019 (18.02.2019 - 13.09.2019)		
from 11 February to 1st March 2019	Online registration to courses and seminars	Register on the IT Campus system
from 11 to 15 February 2019	Requests for substitution of compulsory course End of processing requests/replies: 22 February 2019	Fill in the relevant form available on the *Students* portal : *«Request for substitution of a compulsory course»* Send by email the form to the Masters' Secretariat
from 11 February to 1st March 2019	Requests for registration to non-compulsory courses and seminars outside the Institute/external to the curriculum End of processing requests/replies: 8 March 2019	Fill in the relevant form(s) available on the *Students* portal : *«Request for registration for non-compulsory courses and seminars **external to the curriculum** »* *«Request for registration for non-compulsory courses and seminars **outside the Institute** »* Send by email the form(s) to the Masters' Secretariat

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DATE / DEADLINE	TASK	PROCEDURE
18 February 2019	Beginning of classes	
from 18 February to 13 September 2019	Processing of internship requests (MIA, MDEV)	Fill in the relevant form(s) available on the *Students* portal : *«Request form for an internship »* *«Attestation form for an internship»* Send by email the form(s) to the Masters' Secretariat
1st March 2019	Submission of exchange programme applications	Fill in the relevant form available on the *Students* portal : *«Application form »* (Refer to the Webpage: Exchange programmes) Submit all the required supporting documents to exchanges@graduateinstitute.ch
30 May 2019	Submission of scholarship application (for current students)	Fill in the relevant form available on the *Students* portal : *«Application form »* (Refer to the Webpage: Tuition fees and Financial Aid) Submit all the required supporting documents to scholarships@graduateinstitute.ch
31 May 2019	End of classes	
from 17 June to 5 July 2019	Courses' evaluation	Available on the IT Campus system
from 21 June to 13 December 2019	Online consultation of students' grades (courses/seminars)	Available on the IT Campus system

A CADEMIC CALENDAR FOR THE 1ST YEAR MASTER'S STUDENTS:
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DATE / DEADLINE	TASK	PROCEDURE
13 September 2019	Submission of the title and name of dissertation supervisor	Enter details in the IT Campus system Refer to the relevant procedure
Autumn Semester 2019 *In order to obtain an overview of the second academic year, students may refer to the Academic Calendar for the second year Master's students*		