Who's who?

Service des étudiants | Student services

Responsable du service des étudiants | Head of Student services
Diego Gutierrez
diego.gutierrez@graduateinstitute.ch
Bureau | Office: P1-308
T +41 22 908 57 50

Secrétariat des admissions | Admission Office

Responsable adjointe, Service des étudiants | Deputy Head, Student services
Admissions et recrutement | Admissions and Recruitment
Michal Sela
michal.sela@graduateinstitute.ch
Bureau | Office: P1-308
T +41 22 908 57 45

Gestionnaire des admissions | Admission Officer
Françoise Pasquier
admission@graduateinstitute.ch
Bureau | Office: P1-308
T +41 22 908 62 07
Processing of admission applications, general information on admission procedures (application files, visa, housing, language tests), preparation of diplomas and duplicates

Gestionnaire des admissions | Admission Officer
Laurence Péricard
admission@graduateinstitute.ch
Bureau | Office: P1-308
T +41 22 908 57 23
Processing of admission applications, general information on admission procedures (application files, visa, housing, language tests)

Assistante des admissions | Admission Assistant
Anastasija Preobrazenska
admission@graduateinstitute.ch
Bureau | Office: P1-308
T +41 22 908 62 03
Processing of admission applications, general information on admission procedures (application files, visa, housing, language tests)

Réception des étudiants | Student reception

Gestionnaire de la réception des étudiants | Student reception Manager
Nadia Ceccon
studentreception@graduateinstitute.ch
Bureau | Office: P1-313
T +41 22 908 62 05
General administrative information, tuition fees, visiting students, education verification for alumni
Who’s who?

Programmes internationaux et Echanges | International Programmes and Exchanges

Responsable adjointe, Service des étudiants | Deputy Head, Student services
Responsable des Programmes Internationaux | Head of International Programmes
Eliane Minassian

Gestionnaire du programme d’échange | Exchange Programme Manager
Concepta Canale

Assistante administrative | Administrative Assistant
Elisabeth Cini

Programmes masters & doctorats disciplinaires, masters interdisciplinaires | Disciplinary Master & PhD programmes, interdisciplinary Master programmes

Gestionnaire du programme des doctorats | PhD Programme Manager
Carine Roux

Gestionnaire des programmes de masters et de doctorats disciplinaires | Master & PhD Programme Manager
Gwenaelle Roche Chatellain

Gestionnaire des programmes de masters interdisciplinaires | Interdisciplinary Master Programme Manager
James Sellaro

Processing of admission applications for Summer and Winter programmes, Global South Scholar-In-Residence Programme, Global South Workshop, Visiting Fellows

International Programmes, Exchange programmes and Mobility, US Direct Loans, Joint Programmes

International Programmes

Regulations and administrative information, monitoring of curriculum and compliance to deadlines, requests for courses outside the Institute/outside the study plan. Issues various documents (transcripts, attestations, imprimatur)

Regulations and administrative information, monitoring of Masters and PhD’s curriculum and compliance to deadlines, requests for courses outside the Institute/outside the curriculum, organisation of thesis and MPT/PTD defences, issues various documents (transcripts, attestations, imprimatur)

Regulations and administrative information, monitoring of curriculum and compliance with deadlines, request for courses outside the Institute/ outside the study plan. Issues various documents (transcripts, attestations)